



Issuance Date: October 15, 2018

## What's Revised?

### Forms

- [Form 4-5, Kinship Legal Guardianship Assessment](#), and [Form 4-5, Certification of Completed Background Checks for Kinship Legal Guardianship](#): Revisions to the aforementioned forms are being completed to make them compatible with the court's electronic filing system, eCourts. In order to initiate a FL matter, an amended complaint, located in the "related documents" portion of this policy, will need to be uploaded, along with the Kinship Legal Guardianship Assessment and a Certification of Completed Background Checks for Kinship Legal Guardianship. These three (3) documents must be uploaded separately in eCourts in order for the court to accept the filing. DCF is currently working on incorporating these documents into NJSPIRIT. In the interim, because the FL docket has officially started in eCourts, staff can now use these documents in the policy manual to assist in finalizing a KLG. These forms have a revision date of October 1, 2018, to be consistent with the Administrative Office of the Courts (AOC) eCourts update.

Click [here](#) to view *Policy Updates*

If you have any questions, please contact the Office of Policy and Regulatory Development at [policy@dcf.nj.gov](mailto:policy@dcf.nj.gov) or 609-888-7030.

